

## Student Association of George Brown College

<b>Job Title:</b>	Podcast producer and host	<b>Job Category:</b>	Support Staff
<b>Department/Group:</b>	The Dialog	<b>Job Code/ Req#:</b>	
<b>Location:</b>	Various	<b>Travel Required:</b>	Yes
<b>Level/Salary Range:</b>	\$14.25 /hour for 15 hours/week	<b>Position Type:</b>	Temporary-Part-Time
<b>HR Contact:</b>	Mick Sweetman	<b>Start Date:</b>	Aug. 8, 2017
<b>Will Train Applicant(s):</b>	No	<b>Posting Expires:</b>	June 30, 2017

**E-mail:** [humanresources@sagbc.ca](mailto:humanresources@sagbc.ca)

Subject Line: <your name>: Podcast producer and host application

**Attention:** Mick Sweetman

**Job Description:**

As a podcast producer and host you will find and tell compelling audio stories in a weekly podcast about the GBC community. We are looking for someone with fresh ideas to build a weekly podcast show around. So send us a cover letter outlining your best idea for a weekly GBC podcast.

**Mail:**

Mick Sweetman  
The Dialog c/o  
Student Association of George Brown College  
142 Kendal Ave. Toronto, ON  
M5R 1M3

**General Responsibilities:**

- Come up with compelling story ideas that are of interest to our listeners.
- Stay informed of news and current events on campus and in the GBC community.
- Produce a high-quality weekly podcast about some aspect of the GBC community.
- Work with reporter-editors on recording audio for use with their stories.
- Other duties as assigned.

**Requirements:**

- Ability to produce a weekly podcast with a strong sense of storytelling.
- Working in a diverse and demanding office where teamwork and communication is vital.
- The ability to work to strict deadlines, have excellent communication skills, be willing to follow established style guides and have the desire to work in a student collective environment.
- An electronic portfolio of your photo and video work should be included with your application (for example a link to your soundcloud profile). Experience with Audacity is an asset.

**Mission Statement:**

*We are the students of George Brown College committed to supporting each other in the struggle for student rights, the pursuit of quality education and the provision of services in a safe, accessible and equitable environment.*

**Commitment to Equity:**

*The Student Association is an equal opportunity employer and welcomes candidates from among those groups of individuals that are traditionally underrepresented to apply.*